



Town of Banff  
Public Library

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Policy: LS.2 – Library Services

Title: Supervision of Children or other  
Vulnerable Persons Policy

Motion No. 2019-29-05-08

Reviewed: May 29, 2019

References:

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**Purpose:** The Banff Public Library Board maintains that parents or caregivers are responsible for the safety and supervision of their children in the Library or on surrounding premises. Staff members at the Banff Public Library are unable to supervise children to ensure public safety.

## 1. Definitions

- 1.1. Child: means any person ten (10) years of age and under.
- 1.2. Parent: means custodial parent or legal guardian.
- 1.3. Caregiver: means any person thirteen (13) years of age or older who is not a parent or legal guardian and is in temporary charge of a child.

## 2. Children should always be within sight of a parent or caregiver if:

- 2.1. They are six (6) years of age or younger or,
- 2.2. The person's usual behaviour patterns require close supervision.

## 3. Children who are in the library building without a parent or caregiver may not be left for an extended period. If the library staff discover that a child has been dropped off for an extended period, they will:

- 3.1. Contact the parent or caregiver by telephone, inform the parent/caregiver of the library policy and request arrangements to have the person picked up as soon as possible or for parental/caregiver supervision in the library
- 3.2. Contact Banff RCMP if the parent or caregiver cannot be reached.

## 4. Under no circumstances will library staff transport an unattended child.