



Town of Banff  
Public Library

Policy: LC.1 – Library Collection  
Title: Resource Sharing Policy  
Motion No. 21/11/18-41  
Reviewed: November 21, 2018

References: Replaces 2003/12/02-03 and 2014/02/19-12

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**Purpose:** The Banff Public Library Board supports and participates in resource sharing among libraries within Alberta, working toward the vision of universal barrier-free access for all Albertans to information and ideas.

## 1. Definitions

- 1.1. Library: The Banff Public Library
- 1.2. Reciprocal Borrowing Agreement: Any resident in Alberta, with an eligible library card, borrowing on-site
- 1.3. Libraries Act: Libraries Act, RSA 2000, c. L-11.

2. The Library will work within the guidelines laid out in the document Resource Sharing Operational Policy for Public Libraries published by Alberta Municipal Affairs and will participate in a multi-type provincial resource sharing network.
3. The Library will participate in intra-library loan of all library resources within the Marigold Library System. All circulating print material may be loaned to libraries throughout Alberta and Canada; loans of other library resources may be restricted.
4. In accordance with the Libraries Act, the Library will not charge a fee for acquiring items from other libraries. However, any charge to the Library from lending library will be passed on to the borrower
5. The Library will work with other libraries in Alberta, the Public Library Services Branch, Marigold Library System, and The Alberta Library (TAL), to access electronic resources through subscriptions, licensing, or direct purchasing
6. Exceptions are as follows:
  - 6.1. Reference materials: Those Library materials designated as non-circulating reference or rare items are used In-Library only and are not available for Interlibrary Loan
  - 6.2. Oversize or Fragile Material: Those Library materials which are in a format which may incur damage through shipping
  - 6.3. Materials with a value over \$80.00: Any Library material with an original cost of \$80.00 and up, at the discretion of the Library Director or Assistant Library Director
  - 6.4. New Library materials: the following restriction on Interlibrary Loans applies unless authorized by the Library Director or Assistant Library Director -
    - 6.4.1. New books are not available during the first 3 (three) months after acquisition
    - 6.4.2. New audio-visual items are not available during the first 1 (one) month after acquisition