



Purpose: Banff Public Library brings people and resources together, closing the gap between the individual and the record of knowledge, and presents the opportunity for self-development and recreation for all people.

The Selection Policy follows the aims and/or objectives of our library, the community it serves and the nature and quality of materials. Banff Public Library has endorsed the Canadian Library Association (CLA) Statement on Intellectual Freedom.

1. Definitions

- 1.1. Library Director: Library Director: The Library Director or any person who holds the position of Library Director in an acting capacity.
- 1.2. Collection: grouping of Library materials.
- 1.3. Library Materials: the collection the Library makes available to the public including, but not limited to: books in all formats, music and videos in all formats, video games, magazines, newspapers, eResources and subscription electronic databases, excepting the Internet.
- 1.4. Acquisitions: the selection of Library materials for the collection of the Banff Public Library.

2. Responsibility for selection of materials: Responsibility for the selection of materials rests with the Library Director, who is accountable to the Library Board and the public for the library's collection. Selection duties may be delegated to library staff members at the discretion of the Library Director.

- 2.1. Guidelines for the evaluation and acquisition of material:
 - 2.1.1. Suitability of physical form for library use.
 - 2.1.2. Suitability of subject and style for intended audience.
 - 2.1.3. Present and potential relevance to community needs and interests.
 - 2.1.4. Appropriateness and effectiveness of medium to content.
 - 2.1.5. Insight into human and social conditions.
 - 2.1.6. Importance as a document of the times.
 - 2.1.7. Relationship to the existing collection and other material on the subject.
 - 2.1.8. Reputation and/or significance of the author.
 - 2.1.9. Skill, competence and purpose of the author.
 - 2.1.10. Recommendation or notation by critics, reviewers or public.
 - 2.1.11. Budgetary and space priorities.
 - 2.1.12. Authority.
 - 2.1.13. Contribution to providing a variety of perspectives within the library collection.
 - 2.1.14. Comprehensiveness and depth of treatment.
 - 2.1.15. Clarity, accuracy, and logic of presentation.
 - 2.1.16. Representative of important movement, genre, trend or national culture.
 - 2.1.17. Vitality and originality.
 - 2.1.18. Effective characterization.
 - 2.1.19. Authenticity of historical or social setting.
 - 2.1.20. Public demand.